

20 August 1971

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report
16 - 20 August 1971

GENERAL

1. The one-week CS Records and Desk Orientation Course for 13 Career Trainees provided useful information keyed to Desk duties. Both portions of the course went smoothly; the trainees appeared highly interested throughout. The Records coverage, which includes exposure to various sources of information, helps to orient the students at the outset. Subsequent discussions with Branch and Desk officers from WH, EUR and AF were very productive, prompting some rather wide-ranging questions.

STAFF TRAINING BRANCH

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2. [] has been involved in consultations and final plans for the WH Politics Workshop at [] 19-22 September, and the political exercise for the BOC [] 30 September - 1 October. Mr. [] completed the draft of an entirely new Covert Action Training Guide. He has given copies to C/CA, Mr. [] and other interested CS officers for review.

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3. During the period of this report II programs involving 17 trainees were conducted. Six programs were conducted in [] two in [] and three were TDY's. Two were completed, four new ones begun, and five were continuing.

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